



Matter Number: []

Form 90B – Response to claim or application

Industrial Relations Act 2016, section 989
Fair Work Act 2009 (C'wlth), Chapter 4, Part 4-1



Information

- If the Fair Work Claim is not resolved in the conciliation process and you intend to dispute the claim, you must file a Response in the Magistrates Court Registry, and serve a copy of the application on the applicant as soon as possible, and within 28 days after the conciliator files a certificate in the registry. You do not need to do this until after the conciliation process has ended.

Applicant:	

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Respondent:	

PLEASE NOTE: If there are more than two parties to this application, please complete a **Form 1 – Parties list** and file it with this form. **TAKE NOTICE** that the applicant relies on the following facts in response to the claim.

1. Response

I admit the claims in paragraphs:

I do not admit the claims in paragraphs:

because

I deny the claims in paragraphs:

because

Other:

2. Signature

Signature:	
Name:	
Date:	/ /

3. Applicant's details

Name of applicant:			
Name of contact person:			
Postal address:			
	Suburb/Town		Postcode
Phone number:		Fax number:	
Mobile number:			
Email address:			

4. Applicant's representative

Organisation:			
Name of contact person:			
Postal address:			
	Suburb/Town		Postcode
Phone number:		Fax number:	
Mobile number:			
Email address:			

5. Respondent's details

Name of respondent:			
Name of contact person:			
Postal address:			
	Suburb/Town		Postcode
Phone number:		Fax number:	
Mobile number:			
Email address:			

6. Respondent's representative

Organisation:			
Name of contact person:			
Postal address:			
	Suburb/Town		Postcode
Phone number:		Fax number:	
Mobile number:			
Email address:			