

Form 37 Version 1	<p style="text-align: center;">Notice of change of address for service <i>Industrial Relations Act 2016, Section 529 &amp; 530</i></p> <p><i>(This form is to be used by a party or person acting for themselves in a proceeding to advise the registry and other parties of any changes to their address for service or by a lawyer or agent representing a party or person in a proceeding to advise the registry and other parties of any changes to their address for service, unless the change has been notified in another way eg by filing another document).</i></p>	R.17
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[INDUSTRIAL COURT OF QUEENSLAND]  
[QUEENSLAND INDUSTRIAL RELATIONS COMMISSION]  
[INDUSTRIAL REGISTRAR]  
[INDUSTRIAL MAGISTRATES COURT at \_\_\_\_\_ ]  
\_\_\_\_\_ (place)  
*Industrial Relations Act 2016, section 529 & 530*  
  
(name of applicant or as the case may be )

AND

(name of respondent)

(Matter No. \_\_\_\_\_ /20 \_\_\_\_ / \_\_\_\_\_ )

**NOTICE OF CHANGE OF ADDRESS FOR SERVICE**

[TO: The Industrial Registrar, Industrial Registry, Level 21, Central Plaza 2, 66 Eagle Street, (Corner Creek and Elizabeth Streets), Brisbane 4000, GPO Box 373, Brisbane Q 4001  
Phone: (07) 3227 8060 Fax: (07) 3221 6074]

[TO: The Clerk of the Magistrates Court at \_\_\_\_\_ ]  
(place)

**TAKE NOTE that**

*(name of party or person or name of lawyer's firm or agent or agent's corporation or business name etc)*

[the party][the person][the lawyer][agent] on the record for the [applicant][appellant][respondent] *(or as the case may be)* have changed address for service as detailed below.

*(The following particulars should be given by a party or person who is an applicant, appellant or other party, as appropriate, and is acting without a lawyer or agent)*

[APPLICANT] [APPELLANT] [RESPONDENT] *(or as the case may be)*

Name:

Residential or business address:

Applicant's phone number or contact phone number:

Applicant's fax number: *(if any)*

Applicant's e-mail address: *(if any)*

**New address for service:]**

*(The following particulars should be given by a lawyer for a party or person who is an applicant, appellant or other party, as appropriate)*

[APPLICANT] [APPELLANT] [RESPONDENT] *(or as the case may be)*

Name:

Residential or business address:

Applicant's phone number or contact phone number:

Applicant's fax number: *(if any)*

Applicant's e-mail address: *(if any)*

Applicant's lawyer's name:

and firm name:

Lawyer's business address:

**New address for service:**

Phone:

Fax:

E-mail address: *(if any)*]

*(The following particulars should be given by an agent for a party or person who is an applicant, appellant or other party, as appropriate)*

[APPLICANT] [APPELLANT] [RESPONDENT] *(or as the case may be)*

Name:

Residential or business address:

Applicant's phone number or contact phone number:

Applicant's fax number: *(if any)*

Applicant's e-mail address: *(if any)*

Applicant's agent's name:

and corporation or business name:

Agent's business address:

**New address for service:**

Phone:

Fax:

E-mail address: *(if any)*]

Signed:

*(signature of party or person, lawyer or agent filing notice, as appropriate)*

Description:

*(applicant, appellant respondent etc, lawyer, agent as appropriate)*

Dated:

*(day, month and year)*

**End note: This form must be filed and served on all parties to the proceeding if the change in the address for service has not already been notified in another way (eg in another document filed and served).**