

Form 1 Version 2	Application starting a proceeding - non-chapter 12 approved form Industrial Relations Act 1999, sections 317, 708 <i>(To be used for starting a proceeding except under Chapter 12 of the Act or where there is no other approved form for starting the proceeding)</i>	R.7.
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[INDUSTRIAL COURT OF QUEENSLAND]
[QUEENSLAND INDUSTRIAL RELATIONS COMMISSION]
[INDUSTRIAL REGISTRAR]
[INDUSTRIAL MAGISTRATES COURT at _____]

(place)
[Industrial Relations Act 1999]
[[other appropriate Act]]
(No. _____ of 20)

APPLICATION [FOR] [TO]

*(short description of nature of the document eg
AMENDMENT OF THEAWARD - STATE)*

[TO: The Industrial Registrar, Industrial Registry, Level 18, Central Plaza 2, 66 Eagle Street, (Corner Creek and Elizabeth Streets), Brisbane 4000, GPO Box 373, Brisbane Q 4001
Phone: (07) 3227 8060, Fax: (07) 3221 6074]

[TO: The Registrar of the Registry for the Industrial Magistrates Court at _____]
(place)]

TAKE NOTICE that I, _____ of _____,
(full name of applicant) (address),
, [being authorised to represent]
*(position, title, other description) (name of organisation, corporation, association
department, etc)*

APPLY to the [Court], [commission], [registrar], [industrial magistrates court] for:

1. _____
*(State object of application, name of any relevant industrial instrument – examples: new award, amendment etc,
Queensland.....Award - State) under _____ [and attached as schedule 1 to this
(section/s of Act that apply)*
application is a copy of _____]; and
(Example- the proposed new award, amendments to the award etc)

2. The following decision:

(a) *(Set out the decision sought in consecutively numbered paragraphs. Where the decision is under a rule or a particular section of an Act, state the rule number or the Act and section relied on); and*

3. [Further I apply for directions as to the conduct of this application in relation to the following matters -]

- [(a) parties;]
- [(b) service of documents;]
- [(c) nature of hearing;]
- [(d) place and time of hearing;]
- [(e)

(any other directions required)]; and

Form 1, R.7.

4. Further, I , [make oath and say] [solemnly and sincerely affirm and
(if a representative - capacity and authority to make the affidavit, R..10(b))
declare] as follows -
(a)

(State concisely and in consecutively numbered paragraphs the material facts relied on to support the application and any other matters required under R. 10.)

All the facts and circumstances deposed to in this my affidavit are within my own knowledge and belief, except for the facts and circumstances deposed to from information only, and my means of knowledge and sources of information appear on the face of this my affidavit.

(if the affidavit extends over more than 1 page, at the foot of the first and every other page except the last:)

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[Signed
(deponent to sign)]

[Taken by
(person before whom affidavit is sworn)]

(At the end of the body of the affidavit:)

(Signature)
Deponent

[**SWORN**] [**AFFIRMED**] by the deponent at _____ on _____
(place) (day, month and year)
before me:

(Signature)

(print name)

[Justice of the peace][commissioner for declarations][lawyer](*other*)

TO RESPONDENT(S):

TAKE NOTICE that if you wish to oppose this application or to argue that any different decision should be made, you must attend before the [court], [commission] [registrar] or [industrial magistrate] in person or, if appropriate, by your lawyer or agent at the time on the date and at the place fixed by the registrar and you will be heard. If you do not attend as required a decision may be given against you in terms of the decision sought and costs, where appropriate, without further reference to you.

(Last page)

PARTICULARS OF THE APPLICANT

Name:

Position or title: *(if applicable)*

Organisation, corporation, association, department etc: *(if applicable)*

Residential or business address:

Applicant's address for service:

Applicant's phone number or contact phone number:

Applicant's fax number *(if any)*:

Applicant's e-mail address *(if any)*:

[IF APPLICANT HAS A LAWYER

Applicant's lawyer's name:

and firm name:

Lawyer's business address:

Address for service:

Phone:

Fax:

E-mail address *(if any)*:]

[IF APPLICANT HAS AN AGENT *(An appointment of agent form must accompany this application, R 12(1)(l)*

Applicant's agent's name:

and corporation or business name:

Agent's business address:

Address for service:

Phone:

Fax:

E-mail address *(if any)*:]

[PARTICULARS OF THE RESPONDENT *(the following information must be provided unless the applicant is seeking directions in relation to the other parties to the proceedings eg when making a new award. If there is more than 1 respondent this information must be given for all respondents).*

Name:

Position or title: *(if applicable)*

Organisation, corporation, association, department etc: *(if applicable)*

Residential or business address:

Respondent's address for service:

Respondent's phone or contact phone number:

Respondent's fax number: *(if any)*

Respondent's e-mail address *(if any)*:]

[IF RESPONDENT HAS A LAWYER

Respondent's lawyer's name:

and firm name:

Lawyer's business address:

Address for service:

Phone:

Fax:

E-mail address *(if any)*:]

[IF RESPONDENT HAS AN AGENT

Respondent's agent's name:

and corporation or business name:

Agent's business address:

Address for service:

Phone:

Fax:

E-mail address (*if any*):]